



Recruitment Sources Directory (RSD) Directory /Subscription Order Request

The Recruitment Sources Directory (RSD) is available to State departments and other public sector employers to utilize in providing employment and examination information to the public. The directory contains information on organizations serving the public, schools, colleges and universities within California. To order copies of the RSD, subscribe to updates, obtain access via the SPB web site, and/or obtain the directory data on CD-ROM, complete a Directory/Subscription order request and submit the form to the State Personnel Board, with applicable payment. Questions regarding the RSD should be directed to the Recruitment and Employment Services Unit at (916) 657-2103 or e-mail at staterecruit@spb.ca.gov

Department: _____

Contact Person: _____

Telephone Number: _____

Ship To: _____

Shipping Address: _____

Qty	Description	Cost	Total Cost
	Recruitment Sources Directory (Inc. Binder)	\$40.00/ea.	
	Recruitment Sources Directory (Inc. Binder) with data (Access data, tables and queries) on CD-ROM	\$60.00/ea.	
	Recruitment Sources Directory Update Subscription includes quarterly updates, yearly reprint (no binder) and access via SPB web site. (Please check one subscription preference) <input type="checkbox"/> Download updates from SPB web site <input type="checkbox"/> Mail updates to above address	\$30.00/ea.	
	Internet access to .pdf copy of Recruitment Sources Directory via SPB web site only. (Only one ID per department)	No Cost	
	TOTAL COST:		

Payment Information:

- ☐ Check # _____ Enclosed
- ☐ Bill Department - Purchase Order # _____ Enclosed
- ☐ Charge to Consolidated Contract # _____

(NOT AVAILABLE UNTIL 01/02 FISCAL YEAR)

Authorized Signature: _____ Date: _____

Please submit order, along with payment to:

State Personnel Board
Attn: Recruitment and Employment Services Unit, MS #36
P.O. Box 944201
Sacramento, CA 94244-2010

For SPB Use Only

Log No. _____ Date Completed: _____ Internet ID/Password: _____